

F.O.E.S

Friends of Earith School

Registered Charity Number: 1035875

C/O Earith Primary School
School Road
Earith
Cambridgeshire
PE28 3QB

Meeting Minutes

7th March 2023

Meeting held at Earith Primary School

Attended By:	Tom Abbs (Head Teacher), Dan Wilderspin (Chair), Phil Mudge (Treasurer), Laura Dartford (Secretary), Teresa Kell (Member), Lizzie Dowell-McGrillan (Member), Kerry Hutchins (Member)	Apologies	Kelly Swales (Member) Amy Strong (Member) Louise Miceli (Member)
		Minutes taken by:	Laura Dartford

Action Point	Title	Comments	Action	By whom
1.	<i>Disco feedback</i>	All went well. Foam wasn't noted beforehand; include in risk assessment; next time. More snacks needed next time. Glow in the dark round bracelets next time, that can't be undone.	FOES: purchase bracelets. On FOES poster: <i>'please do not bring your own glow in</i>	-

		<p>No one to bring in extra glow sticks etc next time. Kept in hall afterwards for pickup, worked well. Lovely mix of pupils. Offer made to reception parents to accompany, but judged as not needed Shorter time was better. Discussed possibility in splitting into 2 discos next time: Pros and cons for this discussed: parental feedback from younger children's parents re older children being supportive was pleasing to hear. Hold another disco in the summer?</p>	<i>the dark...bracelets provided'</i>	
2.	<i>Discuss funding trips, carpets, painting</i>	<p>Educational visits firmed up for 3 of 4 classes. Reception is pending, due to curriculum. £10 per student from foes.</p> <p>Carpets Superior carpets. Cheapest Classrooms x4 plus itc £8,000 Whole school £11,000</p> <p>Daffodil class needs asbestos screening. Additional cost.</p> <p>Separate fundraiser?</p>	Crowdfunding / JustGiving?	Dan to investigate

		Painting - Martin will paint sheds, no action required from FOES.		
3.	<p><i>Confirmation of fundraising dates</i></p> <p><i>Non uniform last day of term</i></p>	<p>Bake sale dates: Starting with Dahlia - 28th April Bluebell - 26th May Thistle - 30th June Daffodil - Tuesday 18th July</p> <p>18th July – beach theme</p>	<p>Posters required</p> <p>Poster required</p> <p>4 prizes required – 1 per class</p>	<p>Laura</p> <p>Laura</p> <p>Volunteers required to purchase – Dan to arrange.</p>
4.	<p><i>Non uniform / Easter hunt day / Easter Raffle</i></p>	<p>March 31st</p>	<p>Poster required to ask for raffle donations</p> <p>Easter eggs required.</p> <p>Check for number of non dairy requirements.</p>	<p>Laura – DONE</p> <p>These have been sourced.</p> <p>Lizzie to ask the office.</p> <p>ALL – TBC depending on donations.</p>

			<p>Possibly will require FOES to purchase items for the hampers</p> <p>Hampers will need to be made up</p> <p>Volunteers needed to set out the easter eggs by 8:30 that morning</p> <p>11 FOES prizes required: 7 for egg decorating, 4 for egg rolling competition. Decided on a voucher to buy a book from book club.</p> <p>Prizes required for any non school children attending.</p>	<p>Volunteers required – TBC.</p> <p>Dan to arrange.</p> <p>Laura to produce vouchers.</p> <p>Teresa to source.</p>
5.	<p><i>Potential summer term quiz and danceathon</i></p>	<p>Sponsored walk rather than Danceathon. Danceathon in October instead.</p> <p>Quiz - May/June?</p> <p>Disco - July 7th or 14th?</p> <p>Sponsored walk - FOES at check points with a bank of clues. Tentatively 4th July. Parents to cheer on from home.</p>	<p>.</p> <p>Availability of quiz master Ian required</p> <p>Availability of Disco Dave required</p> <p>Date confirmation required</p>	<p>.</p> <p>Teresa</p> <p>Kerry</p> <p>Tom</p>

		Tom to advise if parental help is needed on the day.		
6.	<i>Sports Day and FOES</i>	Sports day, 25th May. FOES to sell cold drinks and snacks. FOES to supply ice pops for the children.	Volunteers required to purchase goods, and to set up and sell on the day. Volunteer required to purchase	Dan to arrange. Dan to arrange.
7.	<i>Summer Fayre</i>	Decision made to hold a raffle and teddy tombola on the school field on the last day of the summer term – 18 th July. <i>This is also Daffodil's Bake Sale day – Tom and Laura subsequently chatted following minutes and do not see this as a problem, though – will only tie in nicely with event.</i> We have enough teddies for the tombola.	Raffle prizes required Drinks and snacks required Volunteers required for the drinks / snacks / tombola stalls .	ALL to source nearer the time. Volunteers required to purchase – TBC Dan to arrange.
8.	<i>Mat installation / painting and general help.</i>	Outdoor gym mats - Martin cannot install until after Easter.	Volunteers required to help	Tom to confirm date.

		<p>The hall requires painting. FOES unable to assist due to insurance issues.</p> <p>Technology: full ICT Audit completed: requires modernising in some areas and replacing in others e.g due to switching to Windows 11 (deadline: October 2025) We need new white boards.</p> <p>Currently required: interactive whiteboards x4 (currently 13 years old): Quote of £1,700 each.</p> <p>Desk top pcs, ipads and laptops (bulk needing replacing); need replacing no later than aforementioned date:</p> <p>Could upgrde to Windows Surface Pros to use in place of desktops, ipads and laptops: ideally 15 would be required to begin with: unit costs between £398 to £488 per unit depending on spec..</p> <p>Visualisers - show work on whiteboards. £50 to £180. Connect to laptops.</p> <p>Estimate cost necessary by October 2025: £16, 277</p>	<p>FOES to discuss how we can help:</p> <p>FOES have kindly agreed to fund visualizers in the first instance</p>	<p>ALL</p>
9.	AOB	<p>Promote Woodlands day, next Friday. Non uniform. Science and dt lessons all day. Bring in wellies.</p>		<p>Laura via Facebook.</p>

		Promote newsletter/calendar on website so parents/children do not miss out.		
10.	<i>Next meeting</i>	TBC		Tom to advise