

Earith Primary School
Minutes of Meeting of Full Governing Body

Date: Thursday 30 November 2017

Time: 19:00

Present: T Jones (Chair), L Moore, L Pritchard, S Pritchard (Head), D Rudwick (Clerk), I Whitlam

Apologies Accepted: J Lawrence, M Rogers

The meeting was quorate

	When	By whom
1. Any Other Business: It was noted that the Staff and Governor Register of Pecuniary Interest had been completed.		
2. Declaration of Interests: There were none.		
3. Minutes of meeting held on 5 October 2017: All agreed that the minutes were a correct and true record.		
4. Matters Arising: (a) The policies had been updated and published on the website. (b) The appendices in the Critical Incident Plan had been updated. (c) The Year 6 pupils to interview the Chair of FGB and publish in school newsletter. (d) Exact timings had been included on the FGB agenda. (e) The governors had written to the parents with an update on the academisation. (f) Include the type of incident in racism incident reports in Head's Report (g) Include a brief report on safeguarding and Prevent in Head's Report.	Spring Spring Spring	J Lawrence S Pritchard S Pritchard
5. Update on Academisation: (a) The governors had received a letter from Active Learning Trust informing them that their terms of office on the governing body would cease with immediate effect. One governor felt that the letter had been unexpected and the content quite abrupt. S Pritchard would pass on this comment to the trust. (b) S Pritchard informed the governors that it would be likely that one local governing body for Earith Primary, Kingsfield and Cromwell would be formed. The trust is waiting to hear from the Charities Commission before anything further is agreed. (c) S Pritchard informed the governors that a lot of work has been going on behind the scenes. A security and building survey had been completed and a health and safety audit is taking place next week. (d) The Finance Director had visited the school and a few financial queries clarified. (d) The handover should take place on 1 January 2018.	Autumn	S Pritchard
6. Raising Standards: (a) <u>Head's Report:</u> A copy of the Head's report had been circulated to the governors and is attached to these minutes. (i) GQA – the head was asked if she could elaborate on the positive parental response to the new homework arrangements. She informed the governors that pupils now have several homework choices. This has been popular with parents as well, as pupils are more motivated to complete their homework. (ii) GQA – the head was asked if she could give some more information about the complaint to Ofsted. The head explained that the parent had complained to Ofsted after the summer holidays. Ofsted had asked the Local Authority to investigate. A great deal of evidence had to be pulled together. The school had followed LA recommendations. The pupil has now moved to another school. No more has been heard. (iii) GQA – The head was asked if there is a trend in the proportion of pupils with challenging behaviours which can be identified and how the resources to deal with this are found and how is the sports funding achieving improvements in behaviour. S Pritchard explained that the proportion of pupils with challenging behaviour appears high as the school is small in pupil numbers. There is currently a pupil who needs extra support outside of the classroom. The school is seeking advice from the Educational Psychologist. There will be capacity in the budget to support this pupil. The sports funding is supporting more targeted activities for the pupils which build up		

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<p>collaboration and team work. This funding is having a positive impact.</p> <p>(iv) GQA – The head was asked if the learning walks and scrutinies are always focussed around a particular subject or are some focussed around particular groups of pupils (e.g. Pupil Premium, SEND). She confirmed that the focus is on a subject but they will also look at the performance of PP and SEND pupils.</p> <p>(v) GQA – The head was asked to share more information about the bullying/homophobic/racist incidents logged and what was done in response to these incidents. L Moore clarified that there had not been a racist incident on this occasion. She explained that the homophobic incident had been the use of inappropriate language and the bullying had been a repeated incident with a particular child so had been logged. The parents of the children involved had been informed and consequences given to the perpetrators. The pupils had learnt about the definition of bullying during Anti-Bullying Week recently. GQ – the governors asked how long the bullying logs are kept. It was explained that these logs are used as reference for patterns of behaviour and are kept for ever. GQ – the head was asked if there was a time limit between incidents before it is considered bullying. It was explained that it is down to professional judgement, knowing the pupils and common-sense on the time lapse between incidents before it is considered as a bullying incident.</p> <p>(vi) GQA – The head was asked if the lunchtime clubs are accessible to pupil premium pupils in all years or just targeted at certain age groups. She explained that the clubs are for all year groups.</p> <p>(b) <u>School Development Plan</u>: There were no questions.</p> <p>(c) <u>Governor monitoring visits</u>: Two governors visits had taken place since the last meeting:</p> <ul style="list-style-type: none"> • Keeping in Touch – T Jones – 31.10.17 • Writing – L Pritchard – 14.11.17 <p>I Whitlam has two visits to write up. The clerk will circulate once completed.</p>	<p style="text-align: center;">Autumn</p>	<p style="text-align: center;">I Whitlam Clerk</p>
<p>7. Resources to Support Learning:</p> <p>(a) <u>Budgetary Control Report (BCR) and finance update</u>: A copy of the BCR for October 2017 had been circulated to the governors. There will be staffing changes in January.</p> <p>(b) <u>Personnel Update</u>: This has been covered in the Head's report. S Pritchard thanked Jill Nicholls for increasing her hours to 100% In January following the unsuccessful interviews to replace Mrs Wiltshire for the Spring and Summer terms.</p> <p>(c) <u>Premises</u>: S Pritchard informed the governors that the caretaker will be undertaking the outstanding gardening work. The partitions in the Owls Classroom may be removed by the caretaker to open up the area.</p>		
<p>8. Thanks from S Pritchard: S Pritchard took the opportunity to thank the governors for their care and hard work in supporting Earith Primary, particularly over the last couple of years. She hopes that some of them would be interested in joining the new local governing body when it is convened.</p>		
<p>12. Impact Summary:</p> <ul style="list-style-type: none"> • Reviewed minutes • Discussed academisation • Discussed pupil behaviour and management • Reviewed finance • Updated on personnel 		

<p>The meeting closed at 20:50</p>		
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<p>Date of Next Meeting: Thursday 1 February 2018 at 7.00 pm</p>
